

Record of Officer Decision

This form is the written record of a key or significant operational decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision
Director	Director of City Development	
Contact person:	John Ebo	Telephone number 0113 378 7750
Subject¹:	<u>City Centre Management Team to recommence activities to prepare the City Centre for potential retail Re-opening (An element of Returning Public Spaces work)</u>	
Decision details:	What decision has been taken? ² The Chief Officer Operation agreed to re-commence City Centre Management activities in Leeds City Centre	
	A brief statement of the reasons for the decision ³ The City Centre effectively closed following Government advice. In preparation for an expected relaxation of allowed retail activities wef 1 st June, the City Centre Management Team has been undertaking work remotely to ensure that the City Centre public and pedestrian areas can be managed in accordance with the latest Government Guidance 'Using Public Spaces' (this is complementary work to the work being undertaken to the Highway network by colleagues from H&T). The desktop work associated with curation, managing pedestrian flows, engaging with stakeholders etc now needs to move to a phase where work in-situ can be undertaken. In-situ work will commence 26 th May 2020.	

¹ If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


² Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.

³ Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal or Equality colleagues as appropriate.

	<p>Brief details of any alternative options considered and rejected by the officer at the time of making the decision</p> <p>In-situ work is required to ensure planned arrangements are fit for purpose.</p>	
Affected wards:	<p>Little London and Woodhouse Hunslet & Riverside</p>	
Details of consultation undertaken⁴:	Executive Member	
	Cllr Pryor	
	Ward Councillors	
	Yes	
	Others	
	Cllr Garthwaite	
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>John Ebo</p>	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	N/A	
	<p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p>	
	N/A	
	<p>If Special Urgency Relevant Scrutiny Chair(s)</p>	
	N/A	
	Signature	Date
	John Ebo	20/05/20

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ Complete this section for key decisions only

Call In	Is the decision available ⁶ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁷ Phil Evans Chief Officer, Operations		
	Signature	Date	
		21/05/20	

⁶ Significant operational decisions are never available for call in. Key decisions are always available for call in unless they have been exempted from call in.

⁷ Give the post title and name of the officer with appropriate delegated authority to take the decision.